



JOB POSTING

ROSS Service Coordinator

The Housing Authority of the City of Bloomington seeks applicants for the position of ROSS Service Coordinator. This full-time position is responsible for coordinating and delivering a broad range of counseling and referral services for low-income public housing participants in the ROSS (Resident Opportunities and Self-Sufficiency) Program. This program involves assessing resident needs and connecting residents with resources like job training, child care, counselling and other services that will lead to self-sufficiency. Job responsibilities include but are not limited to developing grant funds, locating potential funding sources, and performing a variety of professional and technical tasks in the assessment of participant needs, coordination of services, and monitoring the provisions of program services.

The position requires a bachelor's degree with major coursework in social work, human services, counseling or related field and a minimum of three (3) years of experience working with diverse low-income populations. An equivalent combination of education and experience may be considered. Experience coordinating social services in the Bloomington-Normal area is extremely helpful. Other requirements of the position include the ability to conduct counselling to assess the needs of participants, good organizational skills, computer skills, and a valid Illinois driver's license.

The anticipated starting salary range for the ROSS Service Coordinator position is \$34,000 to \$48,000/year, depending on experience and qualifications. A comprehensive benefits package including health insurance and an employer-funded retirement plan is also offered.

Qualified candidates for the ROSS Service Coordinator position should submit a resume and cover letter to Jeremy Hayes, Executive Director at kristineg@bloomingtonha.com or 104 E. Wood Street, Bloomington, IL 61701. Candidates are encouraged to apply by June 21, 2019, but resumes will continue to be accepted until the position is filled. The Housing Authority of the City of Bloomington is an equal opportunity employer (EOE).