



JOB POSTING

Family Self Sufficiency (FSS) Coordinator

The Housing Authority of the City of Bloomington seeks applicants for the position of Family Self Sufficiency (FSS) Coordinator. This full-time position involves managing casework for Housing Choice Voucher (HCV) program participants and public housing residents in the [FSS program](#). The FSS Coordinator connects participants with job training, education, employment and social services to help participants become financially self-sufficient. Services provided are in accordance with HUD regulations, grant requirements, and Housing Authority polices. Responsibilities may include completing interim and annual re-examination (including rent calculation) for HCV participants and prospects.

The position requires a bachelor's degree with major coursework in social work, human services, counseling or related field and a minimum of two (2) years of experience working with diverse low-income populations. An equivalent combination of education and experience may be considered. Experience coordinating social services in the Bloomington-Normal area is extremely helpful. Other requirements of the position include the ability to conduct counselling to assess the needs of participants, good organizational skills, computer skills, and a valid Illinois driver's license.

The anticipated starting salary range for the FSS Coordinator is \$32,000 to \$36,000, depending on experience and qualifications. A comprehensive benefits package including health insurance and employer-funded retirement plan is also offered.

Qualified candidates for the FSS Coordinator position should submit a resume and cover letter to Alton Shelvin, Resident Services Director at kristineg@bloomingtonha.com or 104 E. Wood Street, Bloomington, IL 61701. Candidates are encouraged to apply by December 30, 2020, but resumes will continue to be accepted until the position is filled. Anticipated start date for this position is mid-January, 2021. The Housing Authority of the City of Bloomington is an equal opportunity employer (EOE).